

OFFICIAL MINUTES
BELLE PLAINE TOWNSHIP MONTHLY MEETING
May 4, 2010

BELLE PLAINE TOWNSHIP GARAGE
25130 HICKORY BLVD. BELLE PLAINE, MN

Present:

Robert Koenig – Supervisor Gary E. Schmitz – Supervisor Douglas Kasper – Supervisor
Jean McDermand – Clerk Kevin Slack – Treasurer

Also Present:

Julie Koenig, Jeff Klehr, and James Lenzen

1) Call to Order: The meeting was called to order by Chairman Kasper at 7:00 p.m. Approval of April 6, 2010 Board meeting minutes. Motion by Schmitz and seconded by Koenig to accept the minutes as presented, all in favor, motion carried. The Local Board of Appeal and Equalization meeting minutes were approved as presented by a motion by Schmitz and seconded by Kasper. A discussion followed on valuation of property, specifically highest and best use. Problems with assessing property for future potential and not current use is cause for concern. Slack would like to bring this up for discussion with the County Assessor.

Treasurer Slack read the Treasurer’s report. Motion by Schmitz and seconded by Koenig to approve the Treasurer’s Report, with the following balances as of April 30, 2010:

Checking	\$ 1,318.56
Money Market	118,056.90
CD/Interbank	50,000.00
CD/Cornerstone Bank	<u>50,000.00</u>
Total:	\$219,375.46

Receipts for April 2010 – \$ 397.32

2) Walk-In / Agenda Requests / Public Comments:

Julie Koenig was present, motion by Schmitz and seconded by Kasper for Ms. Koenig to mow the Township Garage lawn, \$60 per each mowing, all in favor, motion carried.

James Lenzen was present to request a building and septic permit for a new home to be built on lot 3, block 1 of Slack Estates. The developer paid the lot fees at time of development, the driveway is already existing and a Township Permit is not required, however the County might have an issue with the driveway and Mr. Lenzen will need to discuss/address any concerns with the county. The Board recommended approval and permits were signed.

3) Review and Approval of Claims for Payment:

A motion was made by Schmitz and seconded by Koenig to pay the bills:

5/4/10	3619	Klehr Grading & Exc	Patrol	\$4,072.37
5/4/10	3620	Scott County	Assessing	\$8,500.00
5/4/10	3621	BP Herald	Notices	\$200.00

4) Road Report:

Koenig reported that Belle Plaine Trl has been patched. Discussed road maintenance items from the Annual Road Review. Discussed requesting Dvorak give a road report on snowing plowing and amounts/locations when applying rock and salt for ice control. Paid out quite a bit for materials this past winter and need to know where and when it was applied. Possibly setting up an account with rock/salt supplier for up coming snow season. Discussion on gravel hauling, tickets are coming in not completely filled out, how can we be sure we are getting the gravel. Klehr suggested that we specify

how much gravel is applied per mile, example would be 6 ton a mile, and we could adjust the tonnage as needed, this way we can better monitor the amount of gravel received. Another suggestion would be to gravel the whole township each year instead of 1/3 each year. Some roads really need gravel each year. Need to address with resident 24500 Galena Ave. culvert issue, township will deposit \$500 deposit if progress is not made with installing the culvert. On Iago Blvd and Homestead farmers are farming in the ditches, Jeff Klehr will put stakes 33 feet from center of road to mark where edge of right of way is located, this should fix the problem. Koenig reported that Chard will give a quote to construct a drive over curb on Prairie Ct. where the existing vertical curb is in need of repair.

5) Old Business:

New Prague Rural Fire Kasper made a motion to appoint Norm Pint as Belle Plaine Township's Director on the New Prague Rural Fire Protection Association Board, seconded by Koenig, motion carried. Mr. Pint accepted the appointment by letter, he was unable to attend the township meeting and will be out of town for the NPRFPA board meeting. Kasper will contact the Association to find out if he can be a stand in for Pint at the next NPRFPA meeting.

6) New Business:

Portable Restroom Motion by Schmitz and seconded by Kasper to purchase a new ADA unit from Biffs, Inc, all in favor, motion carried. Clerk McDermand will contact Biffs to see if they will take the old unit. Discussion on building a shelter to anchor and prevent the unit from sustaining wind and snow damage. Motion by Koenig and seconded by Kasper to use Park Fund money to purchase the Unit and construct the shelter, all in favor, motion carried.

Wetland Conservation Act The resolution regarding Administration of the MN Wetland Act to delegate decision-making and administrative responsibilities to Scott Soil and Water Conservation District was approved and signed, on a motion by Schmitz, seconded by Koenig, all in favor, motion carried. The Resolution specifies that the Township will not incur any costs associated with the agreement. The second step is to sign an agreement for the provision of services relating to the wetland conservation act of 1991. The agreement was not signed, need to clarify who should be listed as the Township Liaison and Authorized Representative, will table until next month.

Hazardous Mitigation Plan Resolution to adopt the Hazardous Mitigation Plan for Scott County was approved and signed, on a motion by Schmitz, seconded by Koenig, all in favor, motion carried.

Meeting Guidelines lengthy discussion on yearly recurring meetings, and if board members will be paid for them. A list will be compiled and reviewed at next months board meeting. Also discussed when a board member uses the hourly rate for road maintenance issues.

7) Other Business:

Legal Seminar with Ruppe, June 10, 2010 no cost to attend.

Letter Scott Co. Farmer Advisory Task Force was reviewed.

Meetings attended: Slack and Schmitz reported on attending the Scott County Township Planning Area meeting.

Dustcoating – waiting on a few checks to come in, so the list can be completed. Schmitz will be measuring and marking the roads.

8) Building Permit Applications approved: None

9) Motion to adjourn: Motion made at 9:28 p.m. by Schmitz and seconded by Koenig to adjourn.