

**OFFICIAL MINUTES
BELLE PLAINE TOWNSHIP MONTHLY MEETING
April 6, 2010**

BELLE PLAINE TOWNSHIP GARAGE
25130 HICKORY BLVD. BELLE PLAINE, MN

Present:

Robert Koenig – Supervisor Gary E. Schmitz – Supervisor Douglas Kasper – Supervisor
Jean McDermand – Clerk Kevin Slack – Treasurer

Also Present:

Mike Lyons, Jeff Klehr, Todd Dvorak, Carol and Roger Bauer.

1) Call to Order: The meeting was called to order by Chairman Kasper at 7:00 p.m.

Approval of March 2, 2010 Board meeting minutes and Scott Soil & Water meeting minutes. Motion by Schmitz and seconded by Koenig to accept the minutes as presented, all in favor, motion carried. The 2010 Annual meeting minutes were reviewed and will be approved at the 2011 Annual meeting.

Treasurer Slack read the Treasurer’s report. Motion by Schmitz and seconded by Koenig to approve the Treasurer’s Report, with the following balances as of March 31, 2010:

| | |
|---------------------|--------------|
| Checking | \$ 1,147.55 |
| Money Market | 130,659.58 |
| CD/Interbank | 50,000.00 |
| CD/Cornerstone Bank | 50,000.00 |
| Total: | \$231,807.13 |

Receipts for March 2010 – \$ 11,940.20

2) Walk-In / Agenda Requests / Public Comments:

Mike Lyons 9890 Harvest Way and Jeff Klehr of Klehr Grading was present to discuss Lyons sump pump/water issue with the board. It was noted that Lyons has a 4 level home and the basement is about 5 feet too deep, there is a 25-30 ft solid row of trees that run along the south side of the development, Lyons house is about 300 feet from the tree line, there is a 10 foot drainage and utility easement that is owned by the township that runs along the property line of the development and increases in size when it gets to the pond. Klehr at first was thinking of constructing a rock basin with a drain field, but after a lengthy discussion he determined that the best solution would be to run solid tile to the pond close to the tree line through everyone’s backyard and if they have problems with water they can all hook up to the tile, but for this to work, easements would be needed from the property owners. Another solution would be to run solid tile from Lyon’s house to the 10ft township easement and then to the pond, requiring the removal of trees and an easement agreement from the township. Mr. Lyons will speak with his neighbors to determine which solution would be feasible.

3) Review and Approval of Claims for Payment:

A motion was made by Schmitz and seconded by Koenig to pay the bills:

| | | | | |
|--------|------|----------------|----------------|------------|
| 4/6/10 | 3603 | Kevin Slack | Wages | \$890.97 |
| 4/6/10 | 3604 | Jean McDermand | Wages, General | \$1,790.76 |
| 4/6/10 | 3605 | Gary Schmitz | Wages, General | \$937.82 |
| 4/6/10 | 3606 | Doug Kasper | Wages, General | \$740.97 |
| 4/6/10 | 3607 | Robert Koenig | Wages, General | \$1,295.80 |
| 4/6/10 | 3608 | PERA | Wages, General | \$606.60 |
| 4/6/10 | 3609 | SBBP | Wages, General | \$709.66 |

| | | | | |
|--------|------|-----------------------|-------------------------------|------------|
| 4/6/10 | 3610 | Klehr Grading & Excav | Patrol | \$3,524.84 |
| 4/6/10 | 3611 | Dvorak Excav. | Snowplow \$770 Materials \$96 | \$866.00 |
| 4/6/10 | 3612 | MAT | 5 short Course registration | \$225.00 |
| 4/6/10 | 3613 | MN Benefit Assoc. | Group Life | \$405.00 |
| 4/6/10 | 3614 | WebCetera Designs | Website work | \$87.50 |
| 4/6/10 | 1615 | BP Herald | Notices/Ads | \$141.01 |
| 4/6/10 | 3616 | Southwest Newspaper | Ads | \$141.50 |
| 4/6/10 | 3617 | Suel Printing Co. | Ads | \$135.00 |
| 4/6/10 | 3618 | Robert Koenig | 5 Office Chairs | \$330.56 |

4) Old Business:

Belle Plaine Trail, Koenig received quotes for various scenarios to replace/repair the road from Chard. Schmitz spoke with Al Fahey, Public Works Superintendent for the City of Belle Plaine and the City will not go along with any of the scenarios. The City will patch the road as in prior years.

Rural Fire, Clerk McDermand provided the Board with the 1976 contract (which is the most current contract) for Fire Service with New Prague. She also provided the board with the current Financial Agreement between the City of Belle Plaine and Belle Plaine Rural Fire. Schmitz made a suggestion to have Carol Bauer be the township representative for New Prague Rural Fire, being no second, suggestion was dropped. An animated discussion followed with topics relating to fire meeting fees, updating fire files, and appointing a representative to serve on the New Prague Fire Board. It was concluded that an appointment to the New Prague Rural Fire Board will be made at next month's township board meeting.

Ambulance, McDermand provided the board with the 1982 contract (which is the most current contract) for Ambulance Service with New Prague. She also provided the board with the 2007 Agreement between the City of Belle Plaine and Ridgeview Medical for ambulance services. However, the 1984 Belle Plaine Ambulance contract between the City and Township could not be found by either the township or the city. Another request will be made to the City of Belle Plaine for the most current pre- or post- 1984 contract that the City has on file. Discussion on how per capita figures were arrived at and the overlapping ambulance service area with the cities of New Prague and Belle Plaine. The Belle Plaine Ambulance Fund balance was also a topic of discussion.

WAC Resolution regarding administration of the Minnesota Wetland Conservation Act was not signed. The board would like to specify how costs will be handled. From the Board's standpoint the financial responsibility for all costs should be borne by the landowner. Troy Kuphal, Manager, Scott SWCD will be contacted to address the reimbursement for services requirement on the resolution.

5) New Business:

2010 Road & Bridge Quotes (see attached, for a complete list) The following were awarded:

Gravel

- *Knife River/Schmitz Pit - \$4.75 ton* Accepted on a motion by Koenig/Schmitz

Hauling

- *Malecha Trucking, Schmitz Pit \$2.30/ton* Accepted on a motion by Koenig/Schmitz

Ditch Mowing

- *Dvorak, \$68/hr* Accepted on a motion by Schmitz/Koenig

Snow Plowing & Sanding

- *Dvorak, \$105/hr to \$140/hr & \$8,000 minimum* Accepted on a motion by Schmitz/Koenig

Dustcoating – contact Dustcoating Inc to try to lock in May 19th for dust coating in the township. Ad in paper and cost to residents will be same as last year.

Portable Restroom three quotes were gathered for the purchase of a used/new ADA portable restroom. Further information was needed and will be addressed at next Board meeting.

Road Review – the Annual Road Review will be conducted April 16, 2010 at 12:30p.m.

6) Other Business:

CleanUp day with City of Belle Plaine is April 24th, Schmitz and Koenig will load up the accumulated pile of trash from the township right-of-ways and take it to the city. Kasper reported on picking up a TV on Iago.

Local Board of Appeal and Equalization Meeting is set for April 29th, need to review Green Acres changes and Handbook.

Meetings attended: Board attended MAT Short Courses, Koenig reported on attending Scale meeting.

7) Road Report:

Slack discussed pulling a burning permit and burning brush, he will contact the Supervisors when he pulls the permit. Schmitz reported on frost boils coming out in the roads. Slack discussed the reasoning behind his request that Klehr Grading receive confirmation before grading the roads. It was decided that Klehr will be required to contact Schmitz before going out to grade and Schmitz will make the determination if the grading needs to be done. Slack also requested that Klehr provide detailed road reports, he stated that the road grader has more knowledge of our township roads than anyone else and would be the ideal person to provide the information. Road reports should include the condition of the roads, what a road needs, when/why roads were graded/fixed, which roads were graded/fixed, etc. Schmitz will get in contact with Klehr.

Carol Bauer asked if she could use the Township Garage to hold a Neighborhood Watch meeting, the board was ok with the request and when the date of the meeting is set, Schmitz will open the Garage.

8) Building Permit Applications approved: None

9) Motion to adjourn: Motion made at 9:25 p.m by Schmitz and seconded by Koenig to adjourn.

Township Supervisor

Minutes prepared by: Jean McDermand, Township Clerk

Belle Plaine Township 2010 Road and Bridge Quotes

Gravel

| | | |
|--------------------|------------------------------------------------|-------------------|
| Knife River | 4500 - 5000 Ton from <i>Schmitz Pit</i> | \$4.75/ton |
| Chard | <i>Sibley Pit</i> | \$4.25/ton |

Haul

| | | |
|---------|------------------------------|------------|
| Dvorak* | from <i>Sibley</i> | \$3.60/ton |
| | from <i>Blakeley - Chard</i> | \$3.25/ton |
| | from <i>Buffalo</i> | \$2.60/ton |

Hour rates from any location:

- 4 Belly \$87/hr
- 2 Side \$87/hr
- 1 Quad \$83/hr
- 6 Tandem \$76/hr
- 1 Super 18 Dump \$88/hr

| | | |
|----------------|---------------------------------|-------------------|
| Klingberg | from <i>Sibley</i> | \$3.20/ton |
| | from <i>Schmitz</i> | \$2.35/ton |
| Malecha | from <i>Sibley/Chard</i> | \$2.90/ton |
| | from <i>Schmitz/Knife River</i> | \$2.30/ton |

Ditch Mowing

| | | | |
|----------------|----------------------------------------------------|----------------|-------------------|
| TJ Deutsch | 2355 JD w/new idea 5407 discmower cuts 6ft,8inches | \$50/mile | first swipe (top) |
| | (surcharge if over \$3.25/gal) Both sides of Road | \$55/mile | second swipe |
| | | \$65/hour | |
| Dvorak* | 4230 JD w/disc mower | \$68/hr | |
| | Cutting Weeds 1st swat - both sides of road | \$60/mile | |
| | Chain saw and man | \$65/hr | |
| | Tree chipper & man | \$100/hr | |
| | fuel surcharge if over \$3/gal | | |
| Gar's Lawn | Spring mowing - one pass - per side | \$13/mile | |
| | Fall mowing - full ditch | \$80/hr | |
| | Disc Mower cuts 7 ft | | |
| | Spraying | \$100/hr | |
| Klehr Grading | Both sides of road | \$55/mile | |
| | fuel surcharge if over \$3/gal | \$63/hr | |

Snow Plowing

| | | |
|----------------|-----------------------------------------------------------|-----------------|
| Dvorak* | 2 oshkosh V plows or one way plow & wing | \$115/hr |
| | 5 tanden plows w/one way plow, wing & sander | \$112/hr |
| | 1 tandem plow w/ Vplow or one way wing & sander | \$112/hr |
| | 2 cat 140H VHP graderw/ Vplow or one way plow &wing | \$112/hr |
| | 1 single axle plow truck w/ wing, sander | \$105/hr |
| | 1 cat 143H plus grader w/V plow or one way, wing, 6wheel | \$117/hr |
| | 1 cat143H grader w/Vplow or one way, wing, 6 wheel | \$117/hr |
| | 1 case 821B loader w/ 4.5/yd bucket | \$140/hr |
| | \$8,000 minimum billed Nov. 1, 2010 - Fuel surcharge +\$3 | |

* Half of the \$8,000 snow minimum will be deleted if all of the above quotes are accepted - Dvorak